

Job Description

JOB TITLE: Advanced Endoscopy Fellowship

DIVISION: Gastroenterology & Endoscopy; Division of Surgery

GRADE: ST6-7

REPORTS TO: Heads of Service for Gastroenterology & Endoscopy

ACCOUNTABLE TO: Medical Director –
Miss Manjeet Shemar



1. **Patients** - We will ensure our patients receive consistently high quality, safe care with outstanding outcomes and experience
2. **People** - We will build on our position as an employer of choice; with an engaged, developed and empowered team that puts patient care at the heart of everything it does
3. **Places** - We will invest in our estate, equipment and digital infrastructure to support the delivery of high quality patient care
4. **Performance** - We will consistently achieve our performance standards and make the best use of resources to contribute to an affordable healthcare system
5. **Partners** - We will support the improvement of the health of the communities we serve through strong system leadership and innovative partnerships to deliver integrated models of care
6. **Potential** - We will deliver world-class research and education and transform health through innovation

Our values are: Caring and helpful; Safe and Vigilant for our patients and colleagues; Being Clinically Excellent and driving innovation to meet the needs of our patients; Using our Resources wisely whilst; Providing Quality products, services and experiences for staff and patients

JOB SUMMARY

These posts will be based across NUH campuses or outsourcing sites and is designed to acquire specialist advanced endoscopy training and support the activities of the endoscopy and gastroenterology department. The post-holder will work alongside a variety of consultant gastroenterologists and GI surgeons and will be responsible to the clinical leads in endoscopy and gastroenterology.

This is a one-year post specifically intended for registrars approaching their CCST or immediate post CCST, and wishing to expand their endoscopy and research experience. Opportunities include training in therapeutic and advanced colonoscopy (e.g. advanced EMR, ESD), enteroscopy, ERCP (including advanced imaging and therapeutics, e.g. cholangioscopy), EUS (including interventional EUS), Barrett's endotherapy, upper GI endoscopic resection and as such is most suited to those reaching the end of their specialist training in gastroenterology.

As the candidate will be conducting service endoscopy sessions (i.e. upper and lower GI endoscopy) independently they will need to have achieved competency in diagnostic and level 1 therapeutic endoscopy. Weekly attendance and presenting at the relevant MDTs will be expected with interaction with colleagues from radiology, surgery, pathology, oncology and palliative care providing excellent exposure to complete patient management as well and upskilling in endoscopy.

Each successful applicant will be allocated a fellowship educational supervisor, whose role will be to support the development of a personal learning plan with SMART objectives to be completed within the year. The time table will be confirmed with the educational supervisor dependent upon the competencies of the individual, timing of specialist sessions and needs of the service. This will involve job planned sessions in the evening and weekends as we look to maximise the use of our estate, especially during the recovery phase from COVID-19 restrictions.

ENDOSCOPY UNIT PROFILE

Nottingham University Hospitals currently has 3 endoscopy units with 11 rooms. At the QMC campus there is an inpatient facility with 2 endoscopy rooms catering for ERCP, EUS, RFA, EMR and inpatient endoscopy including acute GI bleeds. The JAG-accredited NUH Treatment Centre on the QMC site has 4 state of the art endoscopy procedure rooms where all types of elective luminal endoscopy takes place, as well as adjacent operating theatre suite for weekly HPB, UGI and LGI propafol/GA endoscopy lists. The JAG-accredited Nottingham City Hospital endoscopy unit is purpose built with 5 rooms, which is being fully refurbished during early 2021. Colorectal cancer screening in Nottingham commenced with the second wave of the national bowel cancer screening program and takes place from this site, including bowel scope. The candidate will be based across both NUH campuses and all 3 units for some of their specialty sessions and service delivery sessions. As part of our recovery plan we are developing outsourcing solutions at day case elective facilities for diagnostic endoscopy and lists may also be conducted at these sites, when required.

The endoscopy service at NUH and the treatment centre is busy with a high throughput of diagnostic and therapeutic endoscopic procedures. Our facilities include a dedicated room for fluoroscopy facilities for ERCP, dilatation and upper and lower luminal stent insertion.

We deliver a comprehensive diagnostic and therapeutic endoscopy service to the population of Nottinghamshire, performing on average 23,000 endoscopies per annum including 9000 colonoscopies, 11,000 upper GI endoscopies, 650 ERCPs and 1200 EUS procedures. Additionally a variety of interventional and advanced endoscopy procedures are performed including enteral and biliary metal stent insertion, pancreatic endotherapy, single-operator cholangioscopy, LAMS pseudocyst and biliary drainage, zoom endoscopy with tri-modal imaging, I-scan, chromoendoscopy, endoscopic mucosal resection, capsule endoscopy, single balloon and spiral enteroscopy. We have 6 fully trained nurse endoscopists who contribute to diagnostic upper and lower GI endoscopy. The unit is managed by a designated clinical lead, who co-ordinates the smooth running of the service,

and manages issues related to training. We have a dedicated (JAG-accredited “train the trainer” faculty) training lead in endoscopy (Lorraine Clarke), who excels in teaching non-technical skills required for effective patient and team management. There will be opportunity to learn specialist techniques like advanced interventional ERCP, diagnostic and interventional EUS, EMR, Capsule endoscopy, single balloon enteroscopy and luminal stenting. We have strong links with the industry (Cook Medical, Boston Scientific, and Olympus-Keymed) and we conduct prototype evaluation of various endoscopy products.

This job will provide a 360-degree exposure to endoscopy as a whole, and is ideally suited for an enthusiastic individual whose major area of interest lies in endoscopy. It will provide the opportunity for training in advanced endoscopic techniques and the possibility for participating in endoscopy related research.

KEY JOB RESPONSIBILITIES

The primary clinical duty (outside fellowship training) of this post is to provide flexible cover for endoscopy lists cancelled by endoscopists and to perform inpatient endoscopic procedures as required. The post will therefore include an average of 4 flexible service sessions per week (predominantly endoscopy but also clinics, triage and referral vetting as required) with the opportunity for 4-5 sessions dedicated to special interest endoscopy.

Depending on the post holders experience capsule endoscopy reporting may be required. The post-holder will be required to work closely with the operations team for the smooth running of the endoscopy unit on a daily basis that will require regular vetting of referrals and support the administration and nursing team. The work intensity will vary depending on the number of lists cancelled by other endoscopists. There will be a need to cover Gastroenterology out-patient clinics within the 5 service sessions when there is increased demand in the out-patient services. There will be one session for audit/research and one session for patient or service related administration work.

The post-holder will also be committed to initiating, supervising and conducting a program of rolling audits (JAG/GRS audits) within the department as part of clinical governance requirements and to perform other tasks required to fulfil the criteria set by the global rating scale in endoscopy such as the development of guidelines. Examples would include audit of appropriateness of procedures, quality indicators, sedation practice, patient satisfaction etc. There are strong links to academic medicine within the department and the post holder will have the opportunity to participate in research in the endoscopy unit if desired. Candidates would be expected to have obtained the “Good Clinical Practice” (GCP) certification necessary to contribute in research before starting the post.

As well as taking an active role in all activities within the department, the successful candidate will also be expected to have a strong commitment to teaching, including the teaching/training of junior registrars and nursing staff in endoscopy related activities.

There may be opportunities to contribute to the consultant supported out-of-hours GI on call service, gaining experience with acute upper and lower GI bleeding, and the management of acute luminal and liver emergencies in a large tertiary teaching hospital. This will be primarily based at Queen’s Medical Centre campus although cover is required for City hospital campus.

EXAMPLE TIMETABLE

Timetable below is an example of a typical working week; exact days of endoscopy and clinic lists are flexible depending upon room availability and clinical supervision. All sessions are delivered at Nottingham University Hospitals at either QMC or City campus and the post-holder will be assigned a supervising consultant for all clinical work.

Timetable (for example only as endoscopy lists will be flexible to cover the needs of the department)

DAY	AM session	PM session	Evening/ weekend session	
MONDAY	Special interest endoscopy	Endoscopy service		
TUESDAY	Special interest endoscopy	Special interest endoscopy		
WEDNESDAY	Endoscopy service	Special interest Out-patient clinic		
THURSDAY	Special interest endoscopy	Administration		
FRIDAY	Journal Club/ Governance Audit/research MDTs	Special interest endoscopy		
Saturday	*Endoscopy service			

*Evening and one weekend session/month arranged by month rolling road

Flexible time is allocated for independent study, training, audit or research related activities to ensure all 4 domains set by the GMC Good Medical Practice are fulfilled.

Time off *in lieu* equates to non-working time and will be assigned to ensure out of hours working is rest regulation compliant in line with the appointees contract.

CONDITIONS OF SERVICE AND SALARY

This post is whole time and will be paid on the **MN35** pay scale. The starting salary will be determined in accordance with the Medical and Dental Whitley Council Terms and Conditions, paragraph 126 and will be based on the post holders training grade and experience as appropriate.

The successful candidate will be contracted to Nottingham University Hospitals NHS Trust.

The person appointed will be expected to adhere to local policies and procedures and to take note of the standing orders and financial instructions of the Trust.

All employees who have responsibility for other staff need to ensure that individual performance is reviewed and a personal development plan is jointly agreed, at least annually. Managers and Supervisors will work jointly with their staff to ensure all developmental actions that are agreed during the review take place and are evaluated during the following year.

ACCREDITATION

Full registration with the General Medical Council and appropriate language accreditation (e.g. IELTS) is a requirement for this post.

GENERAL DUTIES

In addition to the key job responsibilities detailed in this job description all employees at Nottingham

University Hospitals NHS Trust are expected to comply with the general duties detailed below:

Infection Control

To maintain a clean, safe environment, ensuring adherence to the Trust's standards of cleanliness, hygiene and infection control.

Safeguarding children, young people and vulnerable adults

Nottingham University Hospitals is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults. All staff and volunteers are therefore expected to behave in such a way that supports this commitment.

Information Governance

All staff have an individual responsibility for creating accurate records of their work and for making entries into and managing all NHS records effectively in line with the Health Record Keeping Policy and other Health Records and Corporate Records Management policies and procedures in order to meet the Trust's legal, regulatory and accountability requirements.

Health and Safety

To take reasonable care to prevent injury to themselves or others who may be affected by their acts or omissions.

To co-operate fully in discharging the Trust policies and procedures with regard to health and safety matters.

To immediately report to their manager any shortcomings in health and safety procedures and practice.

To report any accidents or dangerous incidents to their immediate manager and safety representative as early as possible and submit a completed accident/incident form.

To use protective clothing and equipment where provided.

Whilst the aim of the Trust is to promote a co-operative and constructive view of health and safety concerns in the organisation, all staff must be aware that a wilful or irresponsible disregard for safety matters may give rise to disciplinary proceedings.

Governance

To actively participate in governance activities to ensure that the highest standards of care and business conduct are achieved.

Health and Wellbeing

Employees are expected to take all reasonable steps to look after both their physical health and mental health. To support employees to achieve this NUH offers a wide range of health and wellbeing activities and interventions. The full programme can be viewed at on the staff intranet.

Line managers are expected to encourage and support staff to look after their health and wellbeing, including the release of staff to attend health and wellbeing activities and interventions.

General Policies Procedures and Practices

To comply with all Trust policies, procedures and practices and to be responsible for keeping up to



date with any changes to these.

WORKING CONDITIONS

Describe the post holder's normal working conditions (*such as exposures to hazards, requirement for physical effort etc*).

JOB REVISION

This job description should be regarded as a guide to the duties required and is not definitive or restrictive in any way. The duties of the post may be varied from time to time in response to changing circumstances. This job description does not form part of the contract of employment.

Service Review

A strategic review of all Trust services is taking place, as a result of which some services, or parts of some services, may transfer from one campus to the other. This will be decided in accordance with the most appropriate way to provide the best healthcare for patients in the future and all staff will be fully consulted on about the impact of any such decisions.

Job description reviewed by:

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