|  |  |
| --- | --- |
| **Job Title** | BSG Research Committee Chair/Deputy Chair |
| **Reports to** | BSG President |
| **Other Regular Relationships** | BSG Research Committee Members, BSG CEO, BSG Research Manager, BSG Clinical Research Groups,  Gastroenterology CRN, Hepatology CRN |
| **Scope** | Honorary appointment for 4 years; 2 years as Deputy Chair, followed by 2 years as Chair  Time commitment of approximately 1 PA (4 hours) per week |
| **Overall Purpose of the Job** To lead on research matters on behalf of the BSG  Executive and Chair the Research Committee. | |

# KEY OBJECTIVES

* The Research Deputy Chair/Chair is responsible for the successful direction and delivery of the BSG Research agenda.
* The Research Deputy Chair/Chair is a member of the BSG Executive and, in that role, supports the general direction and development of the BSG.
* The Deputy Chair will support the Chair and deputise on their behalf when required.

# MAIN DUTIES, ROLES AND RESPONSIBILITIES

* To lead the development and execution of the BSG Research Strategy
* To direct and chair meetings of the Research Committee with support from the Committee Manager and in line with the committee’s terms of reference.
* To direct and oversee the effective running of any Research Committee sub-groups
* To maintain effective dialogue with external organisations, such as funding bodies and research commissioning bodies, and international gastroenterology/hepatology representative organisations
* The Deputy Chair takes responsibility for ensuring close links with GUTS UK and they are invite to be a member of the GUTS UK Board of Trustees and Research Awards Committee
* The Chair or Deputy Chair sits on the BSG Programme Committee.
* Continue the National Case Notification Scheme.

The British Society of Gastroenterology (BSG) believes that equity of opportunity is of fundamental importance for everyone involved in our organisation. We welcome and actively seek to recruit individuals to our activities regardless of race, religion, ethnic origin, disability, age, gender, sexual orientation or working pattern. We welcome applications from individuals who may wish to apply on a job share basis. The BSG aims to encourage diversity of membership in all committees, senior roles and staff.

|  |  |  |
| --- | --- | --- |
|  |  |  |
| **Person Specification** | **Essential** | **Desirable** |
| **Clinical/Research Achievements/experience** | Qualified and practicing Consultant Gastroenterologist/Hepatologist  Significant professional experience & a demonstrable commitment to gastroenterology / hepatology  BSG Member and evidence of active participation or association with BSG  Recent experience in clinical research delivery & leadership | Higher level qualification e.g. PhD, MD, MSc  FRCP or relevant Royal College  Familiarity with GMC/GCP good medical practice  Current member of National CRN Committee |
| **Established relationships** | Previous experience as member of Committee, Council or Section of the BSG | Similar experience of other Societies or National Committees would be an advantage  Track record in Education/Training or Research including publication or guideline involvement |
| **Personal Qualities Required** | Evidence of Leadership skills  Evidence of Team working & relevant communication and organisational skills  Time, resilience & commitment to undertake the roles  Commitment to BSG values including fairness, equality and diversity  Evidence of Strategic development or implementation | Ability to inspire or empower others  Governance experience either in an NHS role or in the charitable sector.  Evidence of skills or examples of financial management  Evidence of skills or examples of change or improvement management  Evidence of governance role or experience  Knowledge or training in issues of equality & diversity |